



## **DUPLEX BOARD MILLS LIMITED**

CIN: L99999DL1984PLC019052

Regd Office: 217, Agarwal Prestige Mall, Plot No. 2, Community Center, Along Road No. 44 Pitampura, Delhi - 110034 (Near M2K Cinema) Ph.: (91-11) 47527700 Fax: 011-47527777 Email: agarwalduplex1984@gmail.com Website: www.agarwalduplex.net

25/05/2022

To,

Metropolitan Stock Exchange of India Limited, Vibgyor Towers, 4th floor, Plot No C 62, G - Block, Opp. Trident Hotel, Bandra Kurla Complex, Bandra (E), Mumbai – 400 098, India.

Subject: Annual Secretarial Compliance Report for FY ended 31st March 2022
Ref: SEBI Circular CIR/CFD/CMD1/27/2019 dated Feb 08, 2019

Dear Sirs,

Pursuant to the above SEBI Circular, we enclose herewith Annual Secretarial Compliance Report dated 25<sup>th</sup> May, 2022 of Agarwal Duplex Board Mills Limited duly issued by M/s. Shailly Goel & Co. for the financial year ended 31<sup>st</sup> March 2022.

This is for your information and record.

Yours faithfully,

For AGARWAL DUPLEX BOARD MIILS LIMITED

NEERAJ GOEL

MANAGING DIRECTOR

DIN: 00017498

Copy To:

1. Calcutta Stock Exchanges Limited

Encl as above

### Shailly Goel & Co.

#### Company Secretaries

# SECRETARIAL COMPLIANCE REPORT OF AGARWAL DUPLEX BOARD MILLS LIMITED FOR THE YEAR ENDED 31/03/2022

We, Shailly Goel & Co., have examined:

- (a) all the documents and records made available to us and explanation provided by Agarwal Duplex Board Mills Limited ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the listed entity,
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this certification,

for the financial year ended 31/03/2022 ("Review Period") in respect of compliance with the provisions of:

- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued there under; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made there under and the Regulations, circulars, guidelines issued there under by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued there under, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018 Not applicable during the review period;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018 Not applicable during the review period;
- (e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014 Not applicable during the review period;
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008 Not applicable during the review period;

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#### Company Secretaries

- (g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013 Not applicable during the review period;
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (i) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client;
- (j) and circulars/ guidelines issued there under;

and based on the above examination, I/We hereby report that, during the Review Period:

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued there under, except in respect of matters specified below:-

| Sr.No | Compliance Requirement (Regulations/ circulars guidelines including specific clause)  | Deviations                          | Observations/ Remarks of the Practicing Company Secretary  |
|-------|---|-------------------------------------|--|
| 1.    | Regulation 31 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the listed entity shall ensure that hundred percent of shareholding of promoter(s) and promoter group is in dematerialized form. | group is not in dematerialized form | Hundred percent of shareholding of promoter(s) and promoter group is not in dematerialized form. |

- (b) The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued there under insofar as it appears from my examination of those records.
- (c) The following are the details of actions taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

| Sr. No | Action taken by | Details<br>violation |     | taken e.g.                            | fines,<br>letter, | Observations/ remarks of the Practicing Company Secretary, if any |
|--------|-----------------|----------------------|-----|---------------------------------------|-------------------|---|
|        |                 |                      | NII | · · · · · · · · · · · · · · · · · · · |                   |   |

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#### Company Secretaries

(d) The listed entity has taken the following actions to comply with the observations made in previous reports:

| Sr.<br>No | Observations of the Practicing Company Secretary in the previous reports                  | Observations made in the secretarial compliance report for the year ended | Actions taken by the listed entity, if any   | Comments of the Practicing Company Secretary on the actions taken by the listed entity |
|-----------|---|---|--|--|
| 1.        | Hundred percent Shareholding of promoter and promoter group is not in dematerialized form | 31/03/2019,<br>31/03/2020 and<br>31/03/2021                               | Promoter / Promoter group of the company has already done demat of 88.86% of their shareholding in the company and the rest of shareholding demat is pending due to some technical reason. | Promoter/ Promoter Group is trying to Demat their entire shareholding.                 |

We further report that, the listed entity has complied with points 6(A) and 6(B) as mentioned in SEBI Circular No.CIR/CFD/CMD 1/114/2019 dated 18<sup>th</sup> October, 2019 and that they have incorporated all the terms and conditions in the respective engagement letter/ supplemental letter issued to the Statutory Auditors.

For Shailly Goel & Co.

**Practicing Company Secretaries** 

**Shailly Goel** 

**Company Secretary** 

FCS No: 8769/C.P. No.: 9196

Peer Review Certificate No. - 1634/2021

Date: 25th May, 2022

Place: New Delhi

UDIN: F008769D000386421